

INPUTDoc Project

Regulations

of the recruitment and participation process for doctoral students in the AI Summer Schools project under the STER program – Internationalization of doctoral schools:

Task 6. „Summer School on Applied and Interdisciplinary Artificial Intelligence (S2AI2)”

Task 7. “Virtual AI & ML Summer Laboratory (VAMSL)”

Part A

“Summer School on Applied and Interdisciplinary Artificial Intelligence (S2AI2)”

The AI Summer School (**S2AI2**) is organized by the Doctoral School of the Poznań University of Technology (PUT). The AI Summer School aims to equip doctoral students with state-of-the-art knowledge and tools to tackle scientific challenges using artificial intelligence and machine learning tools. The curriculum of the AI Summer School is addressed primarily to doctoral students conducting research outside of the ICT (information and communications technology) domain.

§ A.1 Participation rules

1. The AI Summer School consists of lectures and laboratories where the participants evolve within a defined educational environment.
2. Attendance in the lectures and laboratories is compulsory. All doctoral students must attend at least 80% of the courses to receive the certificate of attendance.
3. Only individuals officially enrolled in a doctoral program at a university or any higher educational institution are eligible to participate in the AI Summer School.
4. AI Summer School Organizing Committee (AI SSOC) is responsible for all administrative decisions regarding the enrollment and accommodation of doctoral students. AI SSOC consists of the Leader of Task 6 and Task 7 of the STER program and two of the Scientific Council of Poznań University of Technology Doctoral School members.
5. Participation in the AI Summer School is subject to online electronic acceptance of the AI Summer School Organizing Committee (AI SSOC) and documentation concerning the assignment of image rights.
6. The AI SSOC will select the participants based on the availability of places and after evaluating motivation statement presented in the Submission Form.
7. The AI Summer School organizers will accommodate participants in student hostels and provide a half-board alimentation. Accommodation and alimentation will be provided for free. The organizers do not cover the travel costs of participants.
8. The Doctoral School of the Poznań University of Technology does not facilitate obtaining visas for doctoral students to whom the requirement applies.

§ A.2 Registration

1. The Applicant must complete the Submission Form to officially register to the AI Summer School. Incomplete Submission Forms will not be considered eligible. Required fields include: first name, last

INPUTDoc Project

name, valid e-mail address registered in the academic domain, affiliation, name of the scientific discipline, confirmation of the PhD status, and the motivation statement for enrolling.

2. At the time of application, the Applicant will be requested to accept the Regulations (including the consent to use image and consent to GDPR data governance). Failure to do so will make submitting the Submission Form impossible. Accepted Applicants will be asked to sign image use and GDPR data use consent forms in Poznań (Appendix 1 and 2, respectively)
3. Acceptance of the Regulations is done in the name of the Applicant.
4. The Applicant must provide a valid institutional email address in the domain of the higher educational institution and a certificate of enrollment in the doctoral program at a higher educational institution.
5. The AI Summer School reserves the right to verify the validity of the information provided by the Applicant at the time of the application, at any time during the AI Summer School, and if deemed necessary, to request copies of the certificate provided by the higher educational institution mentioned by the Applicant.
6. Applicants must register under their first name and surname as they appear on their passport/identity card.
7. Applicants who have a disability should inform PUT of this on their application. This will ensure that any special requirements can be put in place subject to the application being received before or on the application deadline. Where disclosure of a disability is made later than the application deadline, PUT will use all reasonable endeavors to ensure that any special requirements are implemented.
8. Applications made after the deadline cannot be guaranteed consideration by PUT. However, they may be considered at the discretion of the AI SSOC, subject to the availability of places.
9. Participation in the AI Summer School is free of charge.

Part B

“Virtual AI & ML Summer Laboratory (VAMSL)”

The Virtual AI & ML Summer Laboratory (**VAMSL**) is organized by the Doctoral School of the Poznań University of Technology (PUT). The VAMSL aims to facilitate the design and writing of the Horizon Europe project proposal in the area of artificial intelligence and machine learning. The main aim of the VAMSL is to start international scientific collaboration at the early stages of doctoral careers by exchanging research ideas, experiences, and directions. The VAMSL is an online event.

§ B.1 Participation rules

1. The VAMSL consists of laboratories and seminars where the participants evolve within a defined educational environment.
2. Only individuals officially enrolled in a doctoral program at an invited university are eligible to participate in the AI Summer School. The recommendation of the senior researcher from the invited university is required.
3. AI Summer School Organizing Committee (AI SSOC) is responsible for all administrative decisions regarding the enrollment. AI SSOC consists of the Leader of Task 6 and Task 7 of the STER program and two of the Scientific Council of Poznań University of Technology Doctoral School members. AI SSOC will issue the list of invited universities.

INPUTDoc Project

§ B.2 Registration

4. The Applicant must complete the Submission Form to officially register to the Virtual AI & ML Summer Laboratory. Incomplete Submission Forms will not be considered eligible. Required fields include: first name, last name, valid e-mail address registered in the academic domain, confirmation of the PhD status, and affiliation.
5. At the time of application, the Applicant will be requested to accept the Regulations (including the consent to use image and consent to GDPR data governance). Failure to do so will make submitting the Submission Form impossible. Accepted Applicants will be asked to sign image use and GDPR data use consent and send them via e-mail.
6. Acceptance of the Regulations is done in the name of the Applicant.
7. The Applicant must provide a valid institutional email address in the domain of one of the invited universities.
8. Applications made after the deadline cannot be guaranteed consideration by PUT. However, they may be considered at the discretion of the AI SSOC, subject to the availability of places.
9. Participation in the VAMSL is free of charge.

Part C

§ C.1 Miscellaneous

1. All the times and dates published by the AI Summer School are local Polish time.
2. All electronic correspondence related to the AI Summer School should be sent to ai-summer-school@cs.put.poznan.pl
3. The courses and their associated documentation are copyrighted. All adaptation, reproduction, or representation is prohibited without the AI Summer School's approval.
4. The AI Summer School, its concept, content, appearance, logo, any other graphic element, and organization are and shall remain the sole property of the AI Summer School.
5. By agreeing to these terms of use, the Applicant gives the AI Summer School the right to take photographs and make short movies in which they appear and to use these for an unlimited amount of time.
6. According to art. 13 of Regulation (EU) 2016/679 (General Data Protection Regulation), please note that Poznań University of Technology located in Poznań, at 5 M. Skłodowska-Curie Square, e-mail: biuro.rektora@put.poznan.pl, phone number +48 61 665 36 39 is the Data Controller and will process your data in compliance with the requirements of Regulation (EU) 2016/679 (General Data Protection Regulation). The Data Protection Officer is Piotr Otomański, (+48) 61 665 3631, e-mail: iod@put.poznan.pl. Collected data includes first name, last name, affiliation, and e-mail address. The purpose of data collection is the registration process for the AI Summer School. All information related to data processing at PUT is available here: <https://www.put.poznan.pl/en/node/24898>.



INPUTDoc Project

Appendix No. 1 to the Regulations

Consent for use of image

I hereby give my consent for Poznań University of Technology to use my image captured during photography and film productions of Poznań University of Technology. The acquired material will be used for image, promotional purposes, including placement on PP websites, social media, printed materials and banners.

At the same time, in connection with Article 13 (1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter: RODO), I declare that I have been informed that:

1. The Administrator of my personal data is Poznań University of Technology, pl. Marii Skłodowskiej-Curie 5, 60-965 Poznań, phone no. +48 61 665 3639 e-mail biuro.rektora@put.poznan.pl
2. The Inspector of Personal Data Protection at Poznań University of Technology is Mr. Piotr Otomanski, contact details: e-mail: iod@put.poznan.pl.
3. Data will be processed for image and promotional purposes.
4. The legal basis for processing is Article 6(1)(a), i.e. my consent to the processing of personal data.
5. Personal data will be stored for a period - until the withdrawal of consent.
6. I have the right to access, rectify, delete or restrict processing of my personal data.
7. I have the right to object to further processing.
8. I have the right to withdraw my consent to the processing of personal data. Exercising the right to withdraw consent does not affect the processing that took place until the withdrawal of consent.
9. I also have the right to data portability.
10. I have the right to lodge a complaint with the President of the Office for Personal Data Protection.
11. Effective signature is to send this consent electronically to the indicated e-mail address: dzial.promocji@put.poznan.pl

.....
(date, place)

.....
legible signature



INPUTDoc Project

Appendix No. 2 to the Regulations

The declaration of project participant

I, the undersigned _____,
in connection with the participation in the Programme Polish National Agency for Academic Exchange named
STER "Internationalisation of doctoral schools", hereby acknowledge that:

1. My personal data is administered by the Polish National Agency for Academic Exchange (ul. Polna 40, 00-635 Warsaw), hereinafter referred to as the Agency.
 2. The data will be used for:
 - a. implementation of the Agency's tasks indicated in the Act of 7 July 2017 on the Polish National Agency for Academic Exchange (Journal of Laws of 2017, item 1530, as amended) (Article 6 sec. 1 (c) of the General Data Protection Regulation (GDPR)),
 - b. the Agency carrying out controls, evaluations and statistical surveys (Article 6 sec. 1 (e) of the GDPR).
 3. Personal data may be transferred to the staff members of the Agency, entities cooperating with the Agency on the implementation of its tasks (including the National Information Processing Institute, al. Niepodległości 188B, 00-608 Warsaw), entities cooperating with the Agency on carrying out controls, evaluations and statistical studies, bodies with relevant legal authority – pursuant to the provisions of the GDPR.
 4. Provision of data is voluntary but necessary to participate in the implementation of the Programme. Refusal to provide data means leaving the application out of consideration or impossibility for a specific person to participate in the implementation of the Programme.
 5. Personal data will be used for the period provided for by law or necessary for carrying out controls, evaluations or statistical surveys.
 6. The data subject shall be entitled to:
 - a. request access to personal data from the Agency,
 - b. correct, remove or limit the use of their personal data,
 - c. protest against the use of their personal data,
 - d. transfer their personal data,
 - e. lodge a complaint to the supervisory body (President of the Personal Data Protection Office, ul. Stawki 2, 00-193 Warsaw).
- in line with the rules specified in the GDPR.
7. Contact details of the Data Protection Officer: Adam Klimowski, odo@nawa.gov.pl.

.....
(date, place)

.....
legible signature of the project participant